



**CF School**  
**Admission Policy and**  
**Procedures**

**Policy**

Clever Fish School is a co-educational, non-religious high school catering to students from Year 7 – Year 11.

CF School offers a challenging and stimulating educational curriculum based on the British system leading to Cambridge IGCSEs. CF School encourages all students to uphold its core values, to work hard and to be kind.

CF School's curriculum is challenging, its expectations are high, and all students are encouraged to reach their full potential. Clever Fish only accepts students only on the basis that their educational needs can be met and that they will benefit from our educational programme. It would be disingenuous for CF School to accept any child who would not see success in our rigorous academic programme.

CF School has a diverse student body and welcomes applications from all denominations, cultures, and communities. We are an inclusive school and will accept children with additional learning needs. However, due to the small size of our school and the number of vulnerable learners we have enrolled, we do not accept any child with complex behavioral issues.

## Admission Procedures

The procedure to register a child at CF School is as follows:

1. Completion of the CF School application form.
2. The following documents should be submitted with the CF School application form:
  - School reports - the child's last received report and previous end of year report
  - Copy of Birth certificate and passport
  - For students with additional learning needs, reports from Educational Psychologists, Speech and Language Therapists, Psychologists and any other.
  - Any relevant medical information
  - Copy of child's passport and birth certificate
  - Evidence of the child's legal status on island
3. Once these have been received, the child will be asked to sit an online cognitive abilities test (CAT 4). This is to ascertain success in our rigorous academic programme.
4. If the child is on island, he/she will be invited into Clever Fish, with their parents, to meet with the school's head-teacher. If a child is not on island, a virtual call will be organized.
5. The school will then review all documentation and will then be able to confirm whether a place can be offered to the child.
6. If a place is offered, to confirm acceptance, we require payment of the first month's school fees. These fees will be refunded if a place does not become available. If a place does become available, these fees will cover the first month's school fees. If a place becomes available and a parent does not take this place, the month's fees paid are non-refundable.

CF School reserves the right to:

- Request other documentation as required to assist in assessing of an applicant's suitability.
- Ask for additional references from previous schools or supporting agencies.